# IOSS

# Operational Guideline



### IOSS operational guideline

#### Adaptation on the label & data transmission

- No IOSS on the item label
- No CN22 or CN23 document
- IOSS to be mentioned on the bag/pallet label (see example in page 4)
- In the Integration manual, it will be explained how IOSS number and other info to be transmitted (e.g. encrypted IOSS number needed to be added into manifest file: each number need to be linked to a bag barcode)



## How to prepare your shipments for IOSS

REW to BE	IOSS EU
Bag identification - Label	IOSS on bag label
Item identification - Addresses (from/to)	From (Sending address on the item label): Shipper's name (LandMark Global client) OR Seller's name (if already passed today) POBOX XXXXX (related to that client) EMC Building 829C 1934 Zaventem – Brucargo To: EU address
Accompanying documents (item level)	no CN22, no CN23
Data transfer (from customer to bpost)	Item Level Info IOSS Number (BIS: manifest; Mercury: API) IOSS AWB (BE & REU could be mixed)
Content identification code length	6digits HS code



## How to adapt your label for IOSS

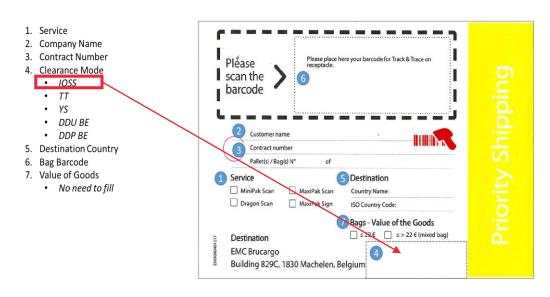
Indicate IOSS on bag label or pallet label

! Please do not mention your IOSS number on the label !

Add Clearance Mode on bag Label (MiniPak EU, MiniPak T&T)



Add Clearance Mode on bag Label (MiniPak Scan, Dragon Scan, MaxiPak Scan\*, MaxiPak Sign)



<sup>\*</sup> only for linehauls under postal transport

